

**County of Los Angeles – Department of Mental Health  
Juvenile Justice Mental Health Programs, Transition Age Youth System of Care Bureau**

**TRANSFER OPPORTUNITY**

**MENTAL HEALTH CLINICAL SUPERVISOR  
DOROTHY F. KIRBY CENTER**

THIS IS NOT AN OFFICIAL EXAMINATION  
RESTRICTED TO PERMANENT EMPLOYEES OF LOS ANGELES COUNTY

The Dorothy F. Kirby Center (DKC) is recruiting a Mental Health Clinical Supervisor to join the dynamic clinical management team. DKC is a co-educational intensive day treatment residential program (DTI) for juvenile offenders who have significant mental health needs. The average length of stay is 9 to 12 months. DKC is considered a high level of care placement and is co-located within a Probation detention facility. Clinical staff provides group, individual, and family therapy to youth residing at DKC.

**ESSENTIAL DUTIES:**

- Provide full Supervised Clinical hours for ASWs and MFTIs per the updated Board of Behavioral Sciences regulations;
- Currently hold the title of Mental Health Clinical Supervisor;
- Provide individual and group supervision (clinical and administrative) to licensed and unlicensed multidisciplinary staff;
- Ability to collaborate effectively in a multidisciplinary/multiagency environment,
- Work schedule is Sunday through Wednesday/Thursday, with some evenings

**DESIREABLE QUALIFICATIONS:**

- Experience providing psychotherapy to adolescents;
- Experience providing group and family psychotherapy;
- Experience providing treatment for co-occurring disorders, specifically substance abuse;
- Experience providing and/or overseeing Evidence Based Practices, particularly Dialectic Behavior Therapy;
- Excellent verbal and written communication skills;
- Experience in documenting Medi-Cal funded mental health services;
- Ability to remain highly flexible, diplomatic, and adaptable;
- Ability to manage time effectively, prioritize and organize own work and that of subordinates;
- Interest in being part of an evolving program.

**HOW TO APPLY:**

All interested employees wishing to be considered for a lateral transfer are invited to submit a resume, letter of interest, copies of the last two (2) Performance Evaluations, and copies of the last two (2) years of master time records or e-HR time records (exception report) to:

Heidi Rotheim, Ph.D., Mental Health Clinical Program Head  
c/o Cynthia Maxie, Secretary III  
Dorothy F. Kirby Center  
1500 S. McDonnell Ave, Commerce, CA 90040  
[cmaxie@dmh.lacounty.gov](mailto:cmaxie@dmh.lacounty.gov), (323) 981-4357, 4301 or (323) 780-4496 (voice mail)

All materials submitted will be reviewed. Only the most qualified employees, based on the information submitted, will be contacted for an interview. This recruitment announcement will remain open until the needs of the program are met.